

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING**

**JANUARY 23, 2014**

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**BOARD OF EDUCATION  
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**MINUTES  
REGULAR BUSINESS MEETING  
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**DATE**

January 23, 2014

**PRESENT BOARD MEMBERS**

Mrs. DiGiacomo  
Mrs. Gordon  
Ms. Parkinson  
Mr. Mastrangelo

**MEETING**

Regular Business Meeting

**ABSENT**

Mr. Farina  
Mr. Rutzky

**TIME**

7:30 p.m.

**OTHERS PRESENT**

Mrs. Dacosta  
Mrs. Groome  
Mrs. Garofano  
Mr. Burke  
10 Community Members

**ADJOURNED**

9:35 p.m.

**PLACE**

Lester C. Noecker School

**A-1 CALL TO ORDER and ROLL CALL****A-2 FLAG SALUTE****A-3 NOTICE OF MEETING**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

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**A-4    APPROVAL OF MINUTES** - Regular Monthly Meeting and Closed Session – December 12, 2013 and Reorganization/Regular Business Meeting - January 9, 2014

MOTION by Mrs. DiGiacomo, SECOND by Ms. Parkinson that the minutes of the Regular Monthly Meeting and Closed Session – December 12, 2013 and Reorganization/Regular Business Meeting - January 9, 2014 be approved.

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**A-5    SUPERINTENDENT'S REPORT** – Item tabled due to the Superintendent's absence.

- Board Goals Update
- Superintendent Evaluation Changes from the NJDOE
- HIB/EVRS Report

**A-6    INTERIM BUSINESS ADMINISTRATOR'S REPORT**

- New Budget Update – Dr. Occhino provided a brief update on the status of developing the 2014-2015 budget.

**A-7    PRINCIPAL'S REPORT**

- DARE Program began on January 10<sup>th</sup> for 6<sup>th</sup> graders.
- Professional Development of teachers
- Music Buddy Day for 6<sup>th</sup> graders who visited West Essex for exposure to the music program.
- Stronge training for teachers.
- School Play – Fun on 42<sup>nd</sup> Street
- Book Fair will take place on January 30, 2014

**A-8    BOARD COMMITTEE REPORTS**

- a. President's Report – Mr. Mastrangelo explained the Superintendent's absence.
- b. Committee Reports – Mrs. Gordon reported on a number of scheduled H.S.A. events.

**A-9    PUBLIC COMMENT** – (on policies and/or agenda items only)

Opened at 7:53 p.m.

No comments.

Closed at 7:54 p.m.

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**B     OLD BUSINESS**

None.

**C     NEW BUSINESS**

**C-1   Finance**

a.     Board of Education's Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: "that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of December 31, 2013 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

b.     Approval for Payment of Bills and Claims – December 31, 2013 and January 23, 2014

It is the RECOMMENDED MOTION of the Superintendent: "to approve the enclosed Payment of Bills and Claims for the period ending December 31, 2013 and January 23, 2014."

December 31, 2013

General Fund	\$202,627.52
Cafeteria Fund	\$ 8,662.74

January 23, 2014

General Fund	\$184,157.30
Cafeteria Fund	\$ 10,407.53"

c.     Acceptance of Cafeteria Report – December 31, 2013

It is the RECOMMENDED MOTION of the Superintendent: "to accept the enclosed Cafeteria Report for the period ending December 31, 2013."

d.     Line Item Transfers – December 31, 2013 and January 21, 2014

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Budget Transfers for the month of December 2013 in the amount of \$35,876.00 and January, 2014 in the amount \$96,000.00 per the attached report."

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**C     NEW BUSINESS**

**C-1   Finance – (continued)**

New Business Matters, Section C-1 Finance (MOTION by Ms. Parkinson, SECOND by Mrs. DiGiacomo to approve Items a. through d.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-2   Facilities**

a.     Building Use Request

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Request:

1.     6<sup>th</sup> Grade Dance Lessons  
       Sierchio Gym  
       February 21 and 28, 2014, Fridays  
       3:45 p.m. – 4:30 p.m.
2.     Roseland H.S.A.  
       Staff Luncheon  
       May 2, 2014, Friday (This is a date change from 5/1 to 5/2)  
       Multipurpose Room  
       10:00 a.m. – 2:00 p.m.”

New Business Matters, Section C-2 Facilities (MOTION by Ms. Parkinson, SECOND by Mrs. DiGiacomo to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-3   Curriculum and Instruction**

a.     Field Trips

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following field trips:

1.     Farmstead Estate  
       Ringwood, NJ  
       Kindergarten  
       May 15, 2014

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**C     NEW BUSINESS**

**C-3   Curriculum and Instruction - (continued)**

2.     Buehler Challenger & Science Center  
        Paramus, NJ  
        Grade 2  
        May 9, 2014
  
3.     Franklin Mineral Museum  
        Franklin, NJ  
        Grade 5  
        June 5, 2014
  
4.     Museum of Mathematics  
        New York, NY  
        Grade 6  
        May 30, 2014"

New Business Matters, Section C-3 Curriculum and Instruction (MOTION by Mrs. DiGiacomo, SECOND by Mrs. Gordon to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-4   Personnel**

a.     Approval of Substitute Teachers for the 2013-2014 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following substitutes for the 2013-2014 school year at the approved substitute rate:

Kelly Fitzpatrick  
Jaclyn Puccetti"

New Business Matters, Section C-4 Personnel (MOTION by Mrs. DiGiacomo, SECOND by Ms. Parkinson to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

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**C     NEW BUSINESS**

**C-5   Travel**

a.     Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member:	Anne-Marie Petrarca, Hope Garofano, Susan Groome, Denise DeMartinis, Sally Osmun, Jason Giumara
Event:	Rutgers 46 <sup>th</sup> Annual Reading & Writing Conference
Location:	New Brunswick, NJ
Purpose:	Workshop
Date:	March 28, 2014
Cost:	\$150.00/each, mileage at OMB rate”

New Business Matters, Section C-5 - Travel (MOTION by Ms. Parkinson, SECOND by Mrs. DiGiacomo to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-6   Miscellaneous**

a.     Violence, Vandalism, Harassment, Intimidation or Bullying Required Report – September through December 2013 – Tabled due to Superintendent’s absence.

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Violence, Vandalism, Harassment, Intimidation or Bullying Report for the period September through December 2013.”

b.     A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

In 1988, the Roseland Board of Education approved A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. Since that time, all public school districts are now required to annually adopt and implement the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

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**C     NEW BUSINESS**

**C-6     Miscellaneous - (continued)**

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Updated Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials."

**c.     Approval of School Improvement Panel**

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following staff as the School Improvement Panel."

Mrs. Dacosta

Ms. Lee DeVita

Mrs. DeMartinis"

**d.     Approve the Resolution for School Board Recognition Month in New Jersey**

It is the RECOMMENDED MOTION of the Superintendent: "to approve the resolution to commend the efforts of all school boards in New Jersey and to urge the public to support the efforts to improve education.

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Roseland Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Roseland Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12<sup>th</sup> grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

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**C     NEW BUSINESS**

**C-6   Miscellaneous – (continued)**

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Roseland Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2014 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Roseland Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education."

New Business Matters, Section C-6 Miscellaneous (MOTION by Mrs. Gordon, SECOND by Mrs. DiGiacomo to approve Items b. through d.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-7   Bylaws, Policies And Regulations**

a.     Approval of Revised Policies and Regulations

It is the RECOMMENDED MOTION of the Superintendent: "to adopt the following revised policies and regulations:

Policy No. 1240	Evaluation of Superintendent (M)
Regulation No. 1240	Evaluation of Superintendent (M)
Policy No. 3142	Nonrenewal of Nontenured Teaching Staff Members
Regulation No. 3142	Nonrenewal of Nontenured Teaching Staff Members
Policy No. 3144	Certification of Tenure Charges
Regulation No. 3144	Certification of Tenure Charges
Policy No. 4146	Nonrenewal of Nontenured Support Staff Members
Regulation No. 4146	Nonrenewal of Nontenured Support Staff Members"

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**C     NEW BUSINESS**

**C-7   Bylaws, Policies And Regulations - (continued)**

b.     Approval of First Reading of Policies and Regulations

It is the RECOMMENDED MOTION of the Superintendent: "to approve the first reading of the following policies and regulations:

Policy No. 3221	Evaluation of Teachers (M)
Regulation No. 3221	Evaluation of Teachers (M)
Policy No. 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
Regulation No. 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
Policy No. 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
Regulation No. 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
Policy No. 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
Regulation No. 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)"

New Business Matters, Section C-7 Bylaws, Policies and Regulations (MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to approve Items a. and b.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**D     CORRESPONDENCE**

President Mastrangelo read a letter authored and signed by parents of students in Ms. Safir's kindergarten class.

**E     PUBLIC COMMENT**

Opened at 8:07 p.m.

A number of parents present spoke on the matter of a staff member's return from maternity leave and its impact on the current kindergarten class.

Closed at 9:30 p.m.

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**F     ANNOUNCEMENT OF MEETING** – February 27, 2014 – Regular Monthly Meeting

**G     ADJOURNMENT**

MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to adjourn.

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

Adjourned at 9:35 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Vincent J. Occhino", is written over the printed name.

Vincent J. Occhino, Ed.D.  
Interim Business Administrator/Board Secretary