

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL  
OCTOBER 16, 2019 – 7:30 PM**

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**I. CALL TO ORDER** – Mrs. Gordon, Board President

**II. STATEMENT OF COMPLIANCE** - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**III. FLAG SALUTE**

**IV. BOARD PRESIDENT REPORT**

- Noecker Cares Presentation (*District Goal: Student Achievement/Care and Climate*)

**V. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

- Nisivoccia Financial Audit Presentation (*Board Goals: Financial and Budget*)

**VI. COMMITTEE REPORTS**

- Finance Committee (*Board Goals: Financial and Budget*)

**VII. SUPERINTENDENT REPORT**

- Noecker News – Principal
- 2019 Student Achievement /HIB Self Assessment Presentation (*District Goal: Student Achievement/Care and Climate*)

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**VIII. PUBLIC COMMENT** – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

**IX. APPROVAL OF ACTION ITEMS**

**BOARD MINUTES/REPORTS**

RPT-007-20 Approve Regular and Closed Session Meeting Minutes for September 17, 2019

RPT-008-20 Approve the September 2019 Enrollment Report

RPT-009-20 Approve the September 2019 Code of Conduct Report

RPT-010-20 Approve the September 2019 HIB Report

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

RPT-007-20 Approve Regular and Closed Session Meeting Minutes for September 17, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Meeting Minutes for September 17, 2019.

RPT-008-20 Approve the September 2019 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2019 Enrollment Report.

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RPT-009-20 Approve the September 2019 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2019 Code of Conduct Report.

RPT-010-20 Approve the September 2019 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2019 HIB Report.

**FINANCE/FACILITIES**

FIN-045-20 Acceptance of the Report of the Treasurer of School Monies - September 2019

FIN-046-20 Acceptance of the Report of the Board Secretary - September 2019

FIN-047-20 Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status - September 2019

FIN-048-20 Approve Line Item Transfers - September 2019

FIN-049-20 Approve Payment of Bills and Claims - October 16, 2019

FIN-050-20 Acceptance of the Cafeteria Report - September 2019

FIN-051-20 Approve Travel and Work Related Expenses

FIN-052-20 Approve Additional Compensation for Employees

FIN-053-20 Approval to Accept Donations from the Roseland Home and School Association

FIN-054-20 Approval of Facilities Use Requests

FIN-055-20 Approve Home Instruction for Student No. 5168168743

FIN-056-20 Approve an Occupational Therapy Evaluation for Student No. 5020918729

FIN-057-20 Approve Dr. Mark Faber, Psychologist for the 2019-2020 School Year

FIN-058-20 Approve a Psychological Evaluation for Student No. 2846072968

FIN-059-20 Approve an Occupational and Physical Evaluation from Pediatric Potential for Student No. 9947091347

FIN-060-20 Approve Sensory Path Training for Staff by Pediatric Potentials

FIN-061-20 Approval of the Use of Noecker School's Name and Logo for H.S.A. Fundraising Activities

FIN-062-20 Approve Submission of the Fiscal Year 2019 ESEA Final Expenditure Reports

FIN-063-20 Approve Submission of the Fiscal Year 2019 ESEA Title I, Part A Performance Report

FIN-064-20 Approve Submission of the Fiscal Year 2020 ESEA Title I Comparability Report

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- FIN-065-20 Approve Submission of the 2020- 2021 Debt Service Data Collection (DSDC) Report
- FIN-066-20 Approve Submission of the Fiscal Year 2019 Individuals with Disabilities in Education Act (IDEA) Final Report
- FIN-067-20 Approve the Lease Agreement Between the Borough of Roseland and the Roseland Board of Education
- FIN-068-20 Approve the Substitute Nurse’s Services Contract with Horizon Healthcare Staffing

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_  
Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

- FIN-045-20 Acceptance of the Report of the Treasurer of School Monies - September 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending September 30, 2019.

- FIN-046-20 Acceptance of the Report of the Board Secretary - September 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Board Secretary for the period ending September 30, 2019.

- FIN-047-20 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status - September 30, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of September 30, 2019, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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FIN-048-20 Approve Line Item Transfers - September 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of September 2019, as per N.J.S.A. 18A:8.1.

FIN-049-20 Approve the Payment of Bills and Claims - October 16, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending October 16, 2019:

General Fund Bills & Claims	\$ 419,963.93	
General Fund Payroll	\$ 517,879.04	through October 16, 2019
Special Revenue Bills & Claims	\$ 17,719.55	
<u>Cafeteria Fund</u>	<u>\$ 0.000</u>	
<b>Total Payments</b>	<b>\$955,562.52</b>	

FIN-050-20 Acceptance of the Cafeteria Report - September 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Cafeteria Report for the period ending September 30, 2019.

FIN-051-20 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the the October 16, 2019 list of travel related expenses.

FIN-052-20 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve additional compensation for employees presenting at and/or attending evening events.

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**FIN-053-20 Approval to Accept Donations from the Roseland Home and School Association**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves and gratefully accepts a \$3,500.00 donation to be used for the purchase of twenty (20) new violins and a \$3,367.73 donation to be used for the purchase of a (1) one tuba and (1) one tuba stand for the music department.

**FIN-054-20 Approval of Facilities Use Requests**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent reapproves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Girl Scout Troop 20738	10/24/19, 11/21/19, 12/19/19, 1/23/20, 2/13/20, 4/9/20, 5/7/20 and 6/11/20	4:00 PM - 5:00PM	Thursdays <i>(revised from Tuesdays)</i>	Girl Scout Meetings	M.P.R.
Roseland H.S.A.	12/9/19, 12/10/19, 1/7/20, 1/8/20, 1/14/20, 1/15/20, 1/21/20, 1/22/20, 1/28/20, 1/29/20, 2/4/20, 2/5/20, 2/11/20, 2/12/20, 2/19/20, 2/25/20, 2/26/20, 3/3/20, 3/4/20, 3/10/20, 3/11/20	3:30 PM - 6:00 PM	Tuesdays <i>(except 12/9/19 which is a Monday)</i>	Play tryouts and practices	M.P.R. & Music Room
Roseland H.S.A.	2/8/20, 2/22/20, 3/14/20	9:00 AM - 2:00 PM	Saturdays	Rehearsals	M.P.R. & Music Room
Roseland H.S.A.	3/17/20	3:30 PM - 7:30PM	Tuesday	Dress Rehearsal	M.P.R. & Music Room
Roseland H.S.A.	3/19/20 and 3/20/20	4:30 PM - 9:30 PM	Thursday & Friday	Play	M.P.R. & Music Room

**FIN-055-20 Approve Home Instruction for Student No. 5168168743**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Home Instruction for Student No. 516816873, at a rate of \$75.00/per hour, (10) ten hours per week, for a maximum of (6) six weeks, services provided by Stepping Forward Counseling Center, LLC.

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FIN-056-20 Approve an Occupational Therapy Evaluation for Student No. 5020918729

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an occupational therapy evaluation for Student No. 5020918729, services being provided by Pediatric Potentials, at a cost of \$375.00.

FIN-057-20 Approve Dr. Mark Faber, Psychologist for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Dr. Mark Faber, Psychologist, to provide services for the 2019-2020 school year as follows:

\$ 550.00 for Psychological Evaluations

FIN-058-20 Approve a Psychological Evaluation for Student No. 2846072968

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychological evaluation for Student No. 2846072968, services being provided by Dr. Mark Faber, at a cost of \$550.00.

FIN-059-20 Approve an Occupational and Physical Evaluation from Pediatric Potential for Student No. 9947091347

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an occupational and physical evaluation for Student No. 9947091347, services being provided by Pediatric Potentials, at a cost of \$375.00/per evaluation, a total of \$ 750.00.

FIN-060-20 Approve Sensory Path Training for Staff by Pediatric Potentials

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves Pediatric Potentials to provide (3) three hours of Sensory Path training to the staff on October 14, 2019, Elisa Grossbard, presenter at a cost of \$100.00/per hour, total of \$300.00.

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FIN-061-20 Approval of the Use of Noecker School's Name and Logo for H.S.A. Fundraising Activities

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the use of Noecker School's Name and Logo for HSA fundraising activities including, but not limited to, Jersey Mike's Subs coupons, Noecker Night's partnerships with area restaurants, and the Harlem Wizards event.

FIN-062-20 Approve Submission of the Fiscal Year 2019 ESEA Final Expenditure Reports

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2018-2019 Elementary and Secondary Education Act (ESEA) Title I and Title II Final Expenditure Reports to the Department of Education.

FIN-063-20 Approve Submission of the Fiscal Year 2019 ESEA Title I, Part A Performance Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2018-2019 Elementary and Secondary Education Act (ESEA) Title I, Part A Performance Report to the Department of Education.

FIN-064-20 Approve Submission of the Fiscal Year 2020 ESEA Title I Comparability Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2019-2020 Elementary and Secondary Education Act (ESEA) Title I Comparability Report to the Department of Education.

FIN-065-20 Approve Submission of the 2019-2020 Debt Service Data Collection (DSDC) Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2019-2020 Debt Service Data Collection (DSDC) Report to the Department of Education.

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FIN-066-20 Approve Submission of the Fiscal Year 2019 Individuals with Disabilities in Education Act (IDEA) Final Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2018-2019 Individuals with Disabilities in Education Act (IDEA) Final Report to the Department of Education.

FIN-067-20 Approve the Lease Agreement Between the Borough of Roseland and the Roseland Board of Education

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Lease Agreement between the Borough of Roseland and the Roseland Board of Education.

FIN-068-20 Approve the Substitute Nurse's Service Contract with Horizon Healthcare Staffing

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the substitute Nurse's service contract with Horizon Healthcare Staffing, subject to attorney approval.

**PERSONNEL/MANAGEMENT**

PER-021-20 Approval of Additional Staff for Stipend Duties in 2019-2020

PER-022-20 Approve Additional Substitute Teachers for the 2019-2020 School Year

PER-023-20 Re-Approval of Mentor Payment for the 2019-2020 School Year

PER-024-20 Approval of Additional Parent Volunteers for the 2019-2020 School Year

PER-025-20 Approval of Leave for Employee No. 100022

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

PER-021-20 Approval of Additional Staff for Stipend Duties in 2019-2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional staff members to perform extra duty beyond their contractual obligations for the 2019-2020 school year.

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PER-022-20 Approve Additional Substitute Teachers for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of additional substitute teachers for the 2019-2020 school year upon pending criminal history clearance.

PER-023-20 Re-Approval of Mentor Payment for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, reapproves the following Mentor payments for the 2019-2020 school year:

<b>Mentor</b>	<b>Mentee</b>	<b>Fee</b>
Employee No. 100146 (Michael Megaro)	Employee No. 100506 (John Mitchell)	\$300.00 (partial year)

PER-024-20 Approval of Additional Parent Volunteers for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of parent volunteers for the 2019-2020 school year, pending criminal history approval and completion of GCN trainings.

PER-025-20 Approval of Leave for Employee No. 100022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the pre and post-birth disability leave of Employee No. 100022 commencing on February 11, 2020 and extending through April 8, 2020. Employee may use accumulated sick leave days during this temporary disability period to continue to receive salary and health benefits from February 11, 2020 through April 8, 2020. The employee's pre and post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

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RESOLVED, that the Board of Education , upon the recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee No. 100022 commencing April 9, 2020 and extending through July 3, 2020. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, that the Board of Education , upon the recommendation of the Superintendent, Employee No. 100022 shall return to work on September 1, 2020.

**CURRICULUM AND INSTRUCTION**

C&I-009-20 Approval of 2019-2020 School Field Trips

C&I-010-20 Approve the Submission of the 2018-2019 HIB School Self-Assessment Report

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

C&I-009-20 Approval of 2019-2020 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2019-2020 school year:

<b>Grade</b>	<b>Class Trip</b>	<b>Date</b>	<b>Purpose</b>
Sixth Grade Students	West Essex Holiday Concert for Sixth Grade	December 13, 2019	Winter Concert
Fourth, Fifth, and Sixth Grade Students	West Essex Music Buddy Day	January 7, 2020 January 8, 2020 (snow date)	Music Appreciation
Sixth Grade Students	Sixth Grade Move Up Day	June 11, 2020	Orientation for Sixth Grade Students
G&T Students (Grades 5 & 6)	Problem Solving G&T Trip Essex Fells School (9:00am - 12:30pm)	November 14, 2019	G & T Event

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G&T Students (Grades 3-5)	Spelling Bee 1:30 pm Morristown, NJ	January 22, 2020 January 29, 2020 (snow date)	Annual Academic Event
G&T Students (Grades 4 & 5)	Learning Carnival 9:30am - 12:30pm) Morristown, NJ	March 18, 2020 March 19, 2020 (snow date)	Annual Academic Event
G&T Students (Grades 4 & 5)	Totally Global 9:00am - 12:30pm Essex Fells, NJ	March 27, 2020	Annual Academic Event
G&T Students (Grade 5 &6)	Challenge 24 (Math Competition) (9:00am) Millburn, NJ	June 4, 2020	Math Competition
Second Grade	Rizzo's Wildlife World	May 21, 2020	Annual Field Trip
First Grade	MPAC Morristown, NJ	June 8, 2020	Annual Field Trip

**C&I-010-20 Approve the Submission of the 2018-2019 HIB School Self-Assessment Report**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2018-2019 HIB School Self-Assessment Report and Statement of Assurance under the Anti-Bullying Rights (ABR) to the New Jersey Department of Education having completed a public presentation and discussion at the October 16, 2019, Board of Education meeting.

**POLICIES, REGULATIONS AND BYLAWS**

**PRB-001-20 Approve First Reading of Policies/Regulations/Bylaws**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**PRB-001-20 Approve on First Reading the Revised/New Policies, Regulations, Bylaws**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve on first reading the following policies/regulations:

- P & R 1642 Earned Sick Leave Law (M) (New)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)

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P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
P 8600	Student Transportation (M) (Revised)
R 8600	Student Transportation (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)

**X. PUBLIC COMMENTS**

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

**XI. CORRESPONDENCE**

**XII. OLD BUSINESS**

**NEW BUSINESS**

**XIII. CONSIDERATION FOR CLOSED SESSION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss HIB #2019-2020-001 and #2019-2020-002 and personnel items (Employee No. 100409).

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The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at \_\_\_\_\_ p.m. and may take action following the closed session.

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**XIV. REOPEN INTO PUBLIC SESSION**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**XV. ADJOURNMENT**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mrs. Gordon \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Murano \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**The next Regular Board Meeting will be held on November 21, 2019, at  
7:30 PM in the Lester C. Noecker Media Center.**