REGULAR BOARD MEETING AGENDA ITEM

LESTER C. NOECKER SCHOOL DECEMBER 14, 2023 – 7:00 PM

- I. <u>CALL TO ORDER</u> Mrs. Savarese, Board President
- II. <u>STATEMENT OF COMPLIANCE</u> Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. <u>COMMITTEE REPORTS</u>

- Curriculum
- Finance/ Facilities
- HSA
- SEPAC

VI. <u>SUPERINTENDENT REPORT</u>

- Principal Report
- Superintendent Updates
- Laura Savarese Recognition

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

VIII. <u>PUBLIC COMMENT</u> – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the

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freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

IX. APPROVAL OF ACTION ITEMS BOARD MINUTES/REPORTS

RPT-016-24 Approve Regular Board Meeting Minutes for November 16, 2023

RPT-017-24 Approve the November 2023 Code of Conduct Report

RPT-018-24 Approve the November 2023 Enrollment Report

RPT-019-24 Approve the November 2023 HIB Report

RPT-020-24 Approve the Quarterly Health Office Report

RPT-021-24 Approve to Affirm Recommendation Regarding the HIB Matter (2023-2024-001)

RPT-022-24 Approve to Affirm Recommendation Regarding the HIB Matter (2023-2024-002)

MOTION by _____, SECOND by _____

 ROLL CALL:
 Mr. Dudas
 Mr. Gesario
 Dr. Leddy

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-016-24 Approve Regular Board Meeting Minutes for November 16, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Board Meeting Minutes and Meeting Minutes for November 16, 2023.

RPT-017-24 Approve the November 2023 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2023 Code of Conduct Report.

RPT-018-24 Approve the November 2023 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2023 Enrollment Report.

RPT-019-24 Approve the November 2023 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2023 HIB Report.

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RPT-020-24 Approve the Quarterly Health Office Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the quarterly health office report (September, October, and November 2023) for the 2023-2024 school year.

RPT-021-24 Approve to Affirm Recommendation Regarding the HIB Matter (2023-2024-001)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-001 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parent.

RPT-022-24 Approve to Affirm Recommendation Regarding the HIB Matter (2023-2024-002)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-001 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parent.

FINANCE/FACILITIES

FIN-090-24	<u>Approve Acceptance of the Report of the Treasurer of School Monies –</u>
	November 2023
FIN-091-24	<u>Approve Acceptance of the Report of the Board Secretary – November 2023</u>
FIN-092-24	Approve Acceptance of the Board of Education's Monthly Certification of
	<u>Major Budgetary Account/Fund Status – December 2023</u>
FIN-093-24	<u>Approve Payment of Bills and Claims – November 30, 2023</u>
FIN-094-24	<u>Approve the Budgetary Line Item Transfers – November 2023</u>
FIN-095-24	<u>Approve Acceptance of the Cafeteria Report – October 2023</u>
FIN-096-24	Approve Submission of the FY24 ESEA Title I, Part A Performance Report
FIN-097-24	Approve Various Evaluations
FIN-098-24	Approve Travel and Work Related Expenses
FIN-099-24	Approval of Facilities Use Requests

REGULAR BOARD MEETING <u>AGENDA ITEM</u>

LESTER C. NOECKER SCHOOL DECEMBER 14, 2023 – 7:00 PM

FIN-100-24	<u>Approval of Snow Removal Service</u>		
FIN-101-24	Approval of ABA Home Hours for Various Students		
FIN-102-24	Approve the Roseland School District Purchasing Manual for the 2023-2024		
	<u>School Year</u>		
FIN-103-24	Approval for Various Staff to Amend Date of Conquer Mathematics Professional		
	Development Workshops during the 2023-2024 School Year		
	Approve Additional Compensation for Employees		
FIN-105-24	Approve the FY23 American Rescue Plan (ARP)- Safe Return Plan Grant		
	Application		
FIN-106-24	Approve the Submission of the Securing our Children's Future Bond Act School		
	Security Grant Application		
FIN-107-24	Approval of Acceptance of the FY2024 New Jersey High Impact Tutoring		
	<u>Grant</u>		
MOTION by	SECOND by		
MOTION by	, SECOND by		
ROLL CALL	: Mr. Dudas Mr. Gesario Dr. Leddy		
	Mrs. Savarese Mrs. Scaraggi		
FIN-090-24	<u>Approve Acceptance of the Report of the Treasurer of School Monies –</u> <u>November 2023</u>		
	RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending November 30, 2023.		
FIN-091-24	<u>Approve Acceptance of the Report of the Board Secretary – November 2023</u>		
	RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending November 30, 2022.		
FIN-092-24	<u>Approve Acceptance of the Board of Education's Monthly Certification of</u> <u>Major Budgetary Account/Fund Status – November 2023</u>		
	RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to <u>N.J.A.C.</u> 6A:23-2.12(c)4, certifies that as of November 30, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over		

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expended in violation of <u>N.J.A.C.</u> 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-093-24 Approve the Payment of Bills and Claims - December 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending December 14, 2023:

General Fund Bills & Claims General Fund Payroll		280,788.38 276,508.57 through November 30, 2023
5	φ	
Special Revenue	\$	25,980.29
Cafeteria Fund Bills & Claims	\$	23,555.40
Total Payments	\$ (606,832.64

FIN-094-24 Approve the Budgetary Line Item Transfers - November 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of November 2023, as per N.J.S.A. 18A:8.1.

FIN-095-24 Approve Acceptance of the Cafeteria Report - October 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending October 31, 2023.

FIN-096-24 Approve Submission of the FY23 ESEA Title I, Part A Performance Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the submission of the 2022-2023 Elementary and Secondary Education Act (ESEA) Title I, Part A Performance Report to the NJ Department of Education.

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FIN-097-24 Approval of Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the various evaluations below, services being as follows:

Student No.	Type of Evaluation	Vendor	Cost
7309849415	Occupational Evaluation	Pediatric Potentials	\$390.00
5858361528	Occupational Evaluation	Pediatric Potentials	\$390.00
9619632034	Psychiatric Evaluation	TBD- by one of our approved vendors	not to exceed \$1,000.00
5213319108	Occupational Evaluation	Pediatric Potentials	\$390.00
2599838105	Occupational Evaluation	Pediatric Potentials	\$390.00

FIN-098-24 Approve Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the December 14, 2023 list of travel related expenses.

Staff Member	Details	Cost
Giuseppe Leone	NJASA Techspo 2024 Atlantic City, NJ January 23-26, 2024	Registration fee: \$540.00 Hotel: Not to exceed \$214.00 + fees Reimbursable Meals and Incidental Expenses at \$147.50 maximum total

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	Tolls & Mileage at OMB rate + parking
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FIN-099-24 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Recreation Dept.	11/27/23 - 3/16/24 Exception dates: 12/22/23, 1/15/24, 12/25/23 - 1/1/24, 2/16/24- 2/20/24	Weeknights 5:15 PM - 9:30 PM Weekends 8:00 AM - 6:30 PM (Saturday end time has been revised)	Monday- Friday Saturdays	Recreation Basketball Practices & Games	Sierchio Gym
Lake Hopatcong Elk's #782	12/14/2023	6:15 PM - 8:00 PM	Thursday	Soccer Shoot	Sierchio Gym

FIN-100-24 Approval of Snow Removal Service

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Snow Removal Services with LCC Landscapes of Fairfield, NJ for the 2023-2024 school year at the cost as follows:

Raw Snow Removal	\$235 per inch
Bulk Road Salt Application	\$490
Calcium Chloride Application	\$580, if requested
3 Yard Loader	\$590 per hour
Shovel Crew	\$105 per hour, if requested

FIN-101-24 Approval of ABA Home Hours for Various Students

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves (10) ten hours of home ABA hours for each of the following students:

Frank Pane, Julie Kyrejko and/or
Carolyn Otte will be providing the

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Student No. 2450789953	ABA hours at their current hourly		
Student No. 7124274030	rate.		

FIN-102-24 Approve the Roseland School District Purchasing Manual for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland School District Purchasing Manual for the 2023-2024 School Year.

FIN-103-24 <u>Approval for Various Staff to Amend Date of Conquer Mathematics Professional</u> <u>Development Workshops during the 2023-2024 School Year</u>

> RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the date to attend Conquer Mathematics professional development workshops with Nancy Schultz, 476 Newark Pompton Turnpike, Pompton Plains, NJ 07444. The cost per person for the workshops are the same \$180.00 each, to be funded by the FY22 American Rescue Plan (ARP) Esser III Accelerated Learning Grant. Workshops are from 8:30AM -2:15PM with a 30-45 minute lunch (lunch being provided). They are as follows:

Name	Day	Date	Туре	Grade	Workshop Title	Fee
		new date: Feb-27				
McKeon, Kendal	Thur	(was May 2)	SLS-Yr 1	4	Geometry	180.00
		new date: Feb-27				
Smith, Michele	Thur	(was May 2)	SLS-Yr 1	4	Geometry	180.00

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FIN-104-24 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees providing instruction.

Staff Member	Reason
Chelsea Clarke	Before School High Impact Tutoring
JoAnn Brady	Program
Jennifer Sibilia	Projected Dates of:
Janet Maikisch	January 9 - June 13, 2024
Christina Melillo	
Michele Smith	
Katelyn Sceusa	Employees being paid at their hourly
Diane Mai	rate as per the REA Contract
Jennifer Luzzi	-
Jodi Goldman	(This stipend is to be paid from the High
Jenna Buccelli	Impact Tutoring Grant)
Gina Chartoff	
Michael Peck	

FIN-105-24 Approve the FY23 American Rescue Plan (ARP)- Safe Return Plan Grant Application

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the FY23 American Rescue Plan (ARP)-Safe Return Plan Grant application.

FIN-106-24 Approve the Submission of the Securing our Children's Future Bond Act School Security Grant Application

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Securing our Children's Future Bond Act School Security Grant Application.

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FIN-107-24 Approval of Acceptance of the FY2024 New Jersey High Impact Tutoring Grant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the FY2024 New Jersey High Impact Tutoring Grant, awarded amount of \$37,565.00.

PERSONNEL/MANAGEMENT

- PER-028-24 Approval of Additional Staff for Stipend Duties in 2023-2024
- PER-029-24 <u>Retroactive Approval to Move Jenna Buccelli to Special Education Teaching</u> <u>Position</u>
- PER-030-24 Approval of Curriculum Writing Staff 2023
- PER-031-24 Approval to Hire Monika Karbownik as an Instructional Aide
- PER-032-23 Approval of Montclair State University On-Site Internship in School Leadership for John Mitchell

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PER-028-24 Approval of Additional Staff for Stipend Duties in 2023-2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional staff members to perform extra duty beyond their contractual obligations for the 2023-2024 school year (program runs from January 2023- June 2024).

Before School High Impact Tutoring Program Coordinators (This stipend is to be paid from the High Impact Tutoring Grant)	Richard Celebre Raul Sandoval	\$2,500.00 \$2,500.00
Before School High Impact Tutoring Program Assistant Coordinator <i>(This stipend is to be paid from the High</i>	Robi Dallow	\$490.00

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Impact Tutoring Grant)

PER-029-24 <u>Retroactive Approval to Move Jenna Buccelli to Special Education Teaching</u> <u>Position</u>

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves to move Jenna Buccelli from Position Control No. 036, to Position Control No. 087 effective December 4, 2023 for the remainder of the 2023-2024 school year.

PER-030-24 Approval of Curriculum Writing Staff 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Curriculum Writing staff for curriculum development based on newly released NJDOE standards.

Grade Level	Teachers (# of Math Hours)	Dates	Cost
Grade K	Elissa Eccleston (1) Taylor Ross (1) Lori McGrath (2)	January - June	\$57 / hr x 4 hrs. = \$228
Grade 1	Nicole Ashby (2) Susan Groome (2)	January - June	\$57 / hr x 4 hrs. = \$228
Grade 2	Gina Chartoff (2) Debbie Sessa (1) Anne-Marie Petrarca (1)	January - June	\$57 / hr x 4 hrs. = \$228
Grade 3	Christina Melillo (4)	January - June	\$57 / hr x 4 hrs. = \$228
Grade 4	JoAnn Brady (4)	January - June	\$57 / hr x 4 hrs. = \$228
Grade 5	Julieth Santos (4)	January - June	\$57 / hr x 4 hrs. = \$228
Grade 6	Colleen Lavorgna (4)	January - June	\$57 / hr x 4 hrs. = \$228
Math Curriculum Coordinator	Michele Smith (11)	January - June	\$57 / hr x 11 hrs. = \$627
Total	Curriculum Writing Hours for Math		\$57 / hr x 39 hrs. = \$2,223

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Grade Level	Teachers (# of ELA Hours)	Dates	Cost
Grade K	Elissa Eccleston (4) Taylor Ross (1) Lori McGrath (1)	January - June	\$57 / hr x 6 hrs. = \$342
Grade 1	Nicole Ashby (3) Susan Groome (3)	January - June	\$57 / hr x 6 hrs. = \$342
Grade 2	Gina Chartoff (2) Debbie Sessa (2) Anne-Marie Petrarca (2)	January - June	\$57 / hr x 6 hrs. = \$342
Grade 3	Christina Melillo (6)	January - June	\$57 / hr x 6 hrs. = \$342
Grade 4	Michele Smith (6)	January - June	\$57 / hr x 6 hrs. = \$342
Grade 5	Nicole Leone (6)	January - June	\$57 / hr x 6 hrs. = \$342
Grade 6	Janet Maikisch (6)	January - June	\$57 / hr x 6 hrs. = \$342
ELA Curriculum Coordinator	Michele Smith (20)	January - June	\$57 / hr x 20 hrs. = \$1,140
Total	Curriculum Writing Hours for ELA		\$57 / hr x 62 hrs. = \$3,534.00

PER-031-24 Approval to Hire Monika Karbownik as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Monika Karbownik as an Instructional Aide, Position Control No. 003, at a salary of \$24,600.00, (prorated salary of \$15,990.00), no benefits, with an effective start date of December 18, 2023.

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PER-032-23 Approval of Montclair State University On-Site Internship in School Leadership for John Mitchell

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an on-site Internship in School Leadership for John Mitchell. Mr. Sandoval will be his mentor from January 2024 - May 2024 (Course ELAD 615). Mr. Leone will be his mentor from May 2024 - July 2024 (Course ELAD 615).

CURRICULUM AND INSTRUCTION

C&I-019-24 <u>Approval of a Before School High Impact Tutoring Program for the 2023-2024</u> <u>School Year</u>

MOTION by _____, SECOND by _____

 ROLL CALL:
 Mr. Dudas
 Mr. Gesario
 Dr. Leddy

Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-019-24 Approval of a Before School High Impact Tutoring Program for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an Before School High Impact Tutoring Program during the 2023-2024 school year, being funded by the High Impact Tutoring Grant pending final NJDOE approval. The program will run from January 2024 through June 2024, two (2) days per week.

X. <u>PUBLIC COMMENTS</u>

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak,

but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

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XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to HIB Case Nos. 2023-2024-003, 2023-2024-004, 2023-2024-005, and 2023-2024-006.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at ______ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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XIV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

XV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

The Reorganization Meeting will be held Thursday, January 4, 2024 at 7:00 PM in the Media Center at the Lester C. Noecker School.