

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
OCTOBER 19, 2023 – 7:00 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. COMMITTEE REPORTS

- Curriculum
- Finance/ Facilities
- HSA
- SEPAC

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

VII. SUPERINTENDENT REPORT

- Principal Report
- Gifted & Talented Presentation
- HIB Self-Assessment Presentation
- Spring 2023 NJSLA Summary Results Presentation

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would

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occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

- RPT-008-24 Approve Regular Minutes for September 2023
- RPT-009-24 Approve the September 2023 Enrollment Report
- RPT-010-24 Approve the September 2023 Code of Conduct Report
- RPT-011-24 Approve the September 2023 HIB Report

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

- RPT-008-24 Approve Regular Meeting Minutes for September 21, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Minutes for September 20, 2023.

- RPT-009-24 Approve the September 2023 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2023 Enrollment Report.

- RPT-010-24 Approve the September 2023 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2023 Code of Conduct Report.

- RPT-011-24 Approve the September 2023 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2023 HIB Report.

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FINANCE/FACILITIES

- FIN-054-24 Acceptance of the Report of the Treasurer of School Monies -September 2023
- FIN-055-24 Acceptance of the Report of the Board Secretary - September 2023
- FIN-056-24 Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status - September 2023
- FIN-057-24 Approve Line Item Transfers - September 2023
- FIN-058-24 Approve Payment of Bills and Claims - October 19, 2023
- FIN-059-24 Approve Submission of the 2024-2025 Debt Service Data Collection (DSDC) Report
- FIN-060-24 Approve Acknowledgement of Preliminary Eligible Cost (PEC) Determination Letter for School Facilities Project
- FIN-061-24 Approve ABA Home Consultation Staff and Hours for the 2023-2024 School Year
- FIN-062-24 Approve Additional Compensation for Employees
- FIN-063-24 Approval of the Purchase of ESL Instructional Materials for Grades K-6
- FIN-064-24 Approve Submission of the Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance for the 2023-2024 School Year
- FIN-065-24 Approval of Facilities Use Requests
- FIN-066-24 Approve the Submission of the M-1 and Comprehensive Maintenance Plan
- FIN-067-24 Approval of Various Evaluations
- FIN-068-24 Approval of Travel and Work Related Expenses
- FIN-069-24 Approval of Augmentative and Alternative Communication (AAC) Training with Creative Speech Solutions, LLC.
- FIN-070-24 Approve Acceptance of the Cafeteria Report – September 2023
- FIN-071-24 Approve the Disposal of Equipment

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

- FIN-054-24 Acceptance of the Report of the Treasurer of School Monies - September 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending September 30, 2023.

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FIN-055-24 Acceptance of the Report of the Board Secretary - September 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Board Secretary for the period ending September 30, 2023.

FIN-056-24 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status - September 30, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of September 30, 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-057-24 Approve Line Item Transfers - September 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of September 2023, as per N.J.S.A. 18A:8.1.

FIN-058-24 Approve the Payment of Bills and Claims - October 19, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending October 19, 2023:

General Fund Bills & Claims	\$ 311,963.67
General Fund Payroll	\$ 593,285.31 through October 13, 2023
Special Revenue Bills & Claims	\$ 74,780.01
Cafeteria Bills & Claims	<u>\$ 22,617.09</u>
Total Payments	\$1,002,646.08

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FIN-059-24 Approve Submission of the 2024-2025 Debt Service Data Collection (DSDC) Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2024-2025 Debt Service Data Collection (DSDC) Report to the Department of Education.

FIN-060-24 Approve Acknowledgement of Preliminary Eligible Cost (PEC) Determination Letter for School Facilities Project

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acknowledgement of the Preliminary Eligible Cost (PEC) Determination Letter for the school facilities project, restoration of the existing roofing system, for a Regular Operating District (ROD) seeking a grant. State share is \$450,724.80, 40% of the project costs.

FIN-061-24 Approve ABA Home Consultation Staff and Hours for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves ABA Home Consultation Staff and Hours for the 2023-2024 School Year as follows:

ABA Staff Members	
Julie Kyrejko, Frank Pane and Carrie Otte (to be paid at their current hourly rate)	
Students	Number of Home Consultation Hours
Student No. 9739703503	20
Student No. 5020918729	10
Student No. 5047760977	10
Student No. 5770583196	10
Student No. 2770595644	10
Student No. 1972291732	10
Student No. 5213319108	10

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FIN-062-24 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees presenting professional development and/or attending evening events.

Employee	Purpose for Overtime/Additional Compensation
Chelsea Clarke	Retro-approval of 2.0 hours maximum for Gifted and Talented Presentation at the October 17, 2023 Faculty Meeting. This includes the time to prepare for the presentation. Employee to be paid at current curriculum rate for the 2023-2024 school year as per the REA Contract.
Chelsea Clarke	Approval of 2.0 hours maximum for Gifted and Talented Presentation at the October 19, 2023 Board of Education meeting. This includes the time to prepare for the presentation. Employee to be paid at current curriculum rate for the 2023-2024 school year as per the REA Contract.

FIN-063-24 Approval of the Purchase of ESL Instructional Materials for Grades K-6

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the retroactive purchase of ESL Instructional Materials with Vista Higher Learning of Boston, MA for grades K-6 to be funded by the FY24 ESEA Grant, Title IA, in the amount of \$2,296.93.

FIN-064-24 Approve Submission of the Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves submission of the annual Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance to the State for the 2023-2024 school year.

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FIN-065-24 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland HSA	1/27/24 (snow date is 2/3/24)	10:30AM - 3:30PM	Saturday	Pocketbook Bingo Event	Multi-Purpose Room
Roseland HSA	<u>October</u> 4, 5, 11, 12, 18, 19, 25, 26 <u>November</u> 1, 2, 15, 16, 29, 30 <u>December</u> 6, 7, 13, 14, 20, 21	3:30PM -4:30PM	Wednesdays & Thursdays	HSA After School Clubs	Various Classrooms
Roseland Recreation Dept.	12/11/2023 Snow Date: 12/14/2023	5:00PM- 8:30PM	Monday	Annual Hoop Shoot	Sierchio Gym
Roseland Recreation Dept.	12/4/23-4/22/24 Exception dates: 12/25/23, 1/1/24, 1/15/24, 2/19/24, 4/1/24	7:00 p.m. - 9:00 p.m.	Mondays	Adult "Open Gym" Basketball	Multi-Purpose Room
Roseland Recreation Dept.	1/6/24- 3/3/24 Exception Dates 12/25/23 - 1/1/24, 2/16/24- 2/20/24	8:00AM - 12:00PM	Saturdays	Grades K-2 Basketball Clinic Program	Multi-Purpose Room
Roseland Recreation Dept.	11/27/23 - 3/16/24 Exception dates: 12/22/23, 1/15/24, 12/25/23 - 1/1/24, 2/16/24- 2/20/24	Weeknights 5:15 PM - 9:30 PM Weekends 8:00 AM - 6:00 PM	Monday-Friday Saturdays	Recreation Basketball Practices & Games	Sierchio Gym

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FIN-066-24 Approve the Submission of the M-1 and Comprehensive Maintenance Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2023-2024 M-1 and Comprehensive Maintenance Plan to the Department of Education.

FIN-067-24 Approval of Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the various evaluations below, services being as follows:

Student No.	Type of Evaluation	Vendor	Cost
9446597389	OT	Pediatric Potentials	\$390.00
9446597389	Psychiatric	Dr. Bryan Fennelly	\$765.00
24050789953	Neurodevelopmental	St. Joseph's University Medical Center	\$450.00

FIN-068-24 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the October 19, 2023 list of travel related expenses.

Staff Member	Event Location/ Purpose	Date	Cost
Michael Megaro	NJAHPERD Annual Conference Convention Princeton, NJ	February 26 & 27, 2024 8:00AM-3:00PM	Registration Fee: \$275.00/per person Tolls & Mileage at OMB rate
John Mitchell	NJAHPERD Annual Conference Convention	February 26 & 27, 2024 8:00AM-3:00PM	Registration Fee: \$275.00/per person

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	Princeton, NJ		Tolls & Mileage at OMB rate
Michael Megaro	NJAHPERD 2023 HPE Conference Cedar Hill Preparatory School, Somerset,NJ	November 13, 2023 8:00AM - 3:00 PM	Registration Fee: \$99.00/per person Tolls and Mileage at OMB rate
John Mitchell	NJAHPERD 2023 HPE Conference Cedar Hill Preparatory School, Somerset,NJ	November 13, 2023 8:00AM - 3:00 PM	Registration Fee: \$99.00/per person Tolls and Mileage at OMB rate
Jennifer Luzzi Christina Melillo Janine Piscitello Diane Mai	IMSE Impact Morphology + Virtual Training	October 16- 20, 2023	Cost: \$1,500.00 per person x 4= Total Cost: \$6,000.00
Elissa Eccleston Lori McGrath Taylor Ross Ashley Safir (Vajtay) Susan Tesoriero Christine Garlewicz	Comprehensive Orton-Gillingham Plus Training Virtual Training	October 23-27, 2023	Cost: \$1,500.00 per person x 6= Total Cost: 9,000.00 <i>(funded by the FY24 ESEA Grant, Title IIA and the General Fund)</i>

FIN-069-24 Approval of Augmentative and Alternative Communication (AAC) Training with Creative Speech Solutions, LLC.

RESOLVED, that the Board of Education , upon the recommendation of the Superintendent, approves an additional sixty (60) minutes of Augmentative and Alternative Communication (AAC) Training with one of our approved vendors, Creative Speech Solutions, LLC taking place during the month of November 2023 at a cost of \$230.00.

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FIN-070-24 Approve Acceptance of the Cafeteria Report – September 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending September 30, 2023.

FIN-071-24 Approve the Disposal of Equipment

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the disposal of equipment as follows:

Microfiche Model # RP600Z Serial # 3112817 Tag #0124

PERSONNEL/MANAGEMENT

PER-019-24 Approve to Hire Gabrielle Phillips as an Instructional Aide

PER-020-24 Approve Stephanie Soprano as an Instructional Aide

PER-021-24 Approval of Additional Roseland School District Substitutes for the 2023-2024 School Year

PER-022-24 Approve Medical Leave for Tina Thompson

PER-023-24 Approval of Maternity Leave for Ashley Vajtay

PER-024-24 Approval of Maternity Leave for Jaclyn Spector

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PER-019-24 Approve to Hire Gabrielle Phillips as Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Gabrielle Phillips, as an instructional aide, Position Control No. 17, at a salary of \$23,500.00, (pro-rated to \$19,482.42) without benefits, with an effective start date of October 23, 2023 through the remainder of the 2023-2024 school year, pending criminal history approval.

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PER-020-24 Approve Stephanie Soprano as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves to hire Stephanie Soprano, as an instructional aide, Position Control No. 029, at a salary of \$24,000.00 (\$23,500.00 base + \$500.00 stipend for CDA), (pro-rated to \$19,900.00) without benefits, with an effective start date of October 23, 2023 through the remainder of the 2023-2024 school year, pending criminal history approval.

PER-021-24 Approval of Additional Roseland School District Substitutes for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional list of Roseland School District Substitutes as follows:

<u>Substitute Custodian</u> \$18.50 per hour
Brallan (Brian) Acosta Lozano

PER-022-24 Approve Medical Leave for Tina Thompson

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave for Tina Thompson, Instructional Aide, from September 29, 2023 - approximately November 27, 2023. The leave shall begin with the use of her balance of accumulated sick days. Remaining days of leave are unpaid.

PER-023-24 Approval of Maternity Leave for Ashley Vajtay

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the maternity leave for Ashley Vajtay, Position Control No. 010, as follows:

BE IT RESOLVED, that the Board of Education, upon the terms and conditions recommended by the Superintendent of Schools, approves a leave of absence for Ashley Vajtay, Kindergarten Teacher, effective December 4, 2023 through June 17, 2024. The leave shall be comprised of a combination

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of the Family Medical Leave Act, New Jersey Family Leave Act, and pursuant to Article VII(C) of the Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association (July 1, 2021 – June 30, 2024).

PER-024-23 Approval of Maternity Leave for Jaclyn Spector

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the maternity leave for Jaclyn Spector, Position Control No. 087, as follows:

BE IT RESOLVED, that the Board of Education, upon the terms and conditions recommended by the Superintendent of Schools, approves a leave of absence for Jaclyn Spector, Resource Room Teacher, effective January 3, 2024 through June 17, 2024. The leave shall be comprised of a combination of the Family Medical Leave Act, New Jersey Family Leave Act, and pursuant to Article VII(C) of the Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association (July 1, 2021 – June 30, 2024).

CURRICULUM AND INSTRUCTION

C&I-013-24 Approve the Submission of the 2022-2023 HIB School Self-Assessment Report

C&I-014-24 Approve 2023-2024 School Field Trips

C&I-015-24 Approve the 2024-2025 District and Twelve-Month Calendars

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-013-24 Approve the Submission of the 2022-2023 HIB School Self-Assessment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2022-2023 HIB School Self-Assessment Report and Statement of Assurance under the Anti-Bullying Rights (ABR) to the New Jersey Department of Education having completed a public presentation and discussion at the October 19, 2023, Board of Education meeting.

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C&I-014-24 Approve 2023-2024 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2023-2024 school year.

Grade	Class Trip	Date	Purpose
First Grade	Charlotte's Web Mayo Performing Arts Center Morristown, NJ	Thursday May 9, 2023 8:50 AM- 1:00 PM	Annual Field Trip
Second Grade	Healthbarn Ridgewood, NJ	Wednesday April 24, 2024 9:00AM- 2:00PM	Annual Field Trip
Sixth Grade	West Essex Middle School Winter Concert Assembly North Caldwell, NJ	Tuesday December 19, 2023 9:00AM- 11:30AM	Annual Field Trip
Sixth Grade	West Essex Music Buddy Day North Caldwell, NJ	Tuesday January 2, 2024 snow date: January 10, 2024 9:00AM - 1:30PM	Annual Field Trip
Fourth Grade	Sterling Hill Mining Museum Ogdensburg, NJ	Monday June 3, 2023 9:15AM - 2:30PM	Annual Field Trip
MD Classes	Lifetown Shoppes Livingston, NJ	Thursday January 11, 2024 10:00AM - 1:00PM	Annual Field Trip

C&I-015-24 Approve the 2024-2025 District and Twelve-Month Calendars

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the District and Twelve Month Calendars for the 2024 -2025 school year.

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X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to HIB Case No. 2023-2024-001 and HIB Case No. 2023-2024-002..

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
Mrs. Savarese _____ Mrs. Scaraggi _____

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XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
Mrs. Savarese _____ Mrs. Scaraggi _____

XIV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
Mrs. Savarese _____ Mrs. Scaraggi _____

The next regular board meeting will be held Thursday, November 16, 2023, at 7:00 PM in the Media Center at the Lester C. Noecker School.